

State Center City Council
Regular Meeting Minutes
August 19, 2025, 5:30 p.m.

State Center City Council met in regular session on Tuesday, August 19, 2025, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant, Quick, and Shaffar. Absent: Nichols. Others present: E. Thompson, Chris Davis, Chief Pfantz, Chief Thomas, Deputy Clerk Yates, M. Kielly, John. Ellis, Kohle Nieland, Dick Postel, Robin Hobbs, and L. Bearden, City Clerk.

- There were no public comments.
- Motion by Darrow, 2nd by Grant to approve the agenda; motion passes 4-0.
- Motion by Darrow 2nd by Quick to approve the consent agenda including Res. 26-09 transfers totaling \$478,126.78; motion passes 4-0 roll call.
- Mayor Pfantz opened the public hearing regarding taking action on the proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000; the City Clerk announced that no petition had been filed asking that the question of entering into the loan agreement be submitted to the registered voters of the City, and that the City Council may proceed with the authorization of the loan agreement. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.
- Grant moved to adopt Res. 26-10 approving taking additional action on proposal to enter into a General Obligation Urban Renewal Loan agreement. Quick 2nd; Res. 26-10 is adopted 4-0 roll call.
- Chief Pfantz informed council that the Fire.EMS building committee has approved a preliminary floor plan for an addition on the east side of the existing station and re-purpose the existing station to admin. As there are no documents ready for council approval, no action was taken regarding the fire station project.
- Motion by Grant approving the 3rd reading of Ordinance 390 Council Compensation raised to \$1,000.00 annually. Darrow 2nd; motion passes 4-0 roll call. Motion by Darrow, 2nd by Grant that Ordinance 390 be finally adopted. Motion passes 4-0 roll call.
- Motion by Grant approving the 3rd reading of Ordinance 391 Mayor Compensation Raised to \$2,800.00 annually. Quick 2nd; motion passes 4-0 roll call. Motion by Grant, 2nd by Darrow that Ordinance 391 be finally adopted. Motion passes 4-0 roll call.
- K. Neiland, CGA, reported on the pickleball court and discussed items for a punch list. It was also noted that the state has changed the legal retainage from 5% to 3%. Grant moved to adopt Res. 26-15 approving payment to A&A Concrete in amount of \$80,368.38 leaving a retainage amount of \$2,485.62 to cover punch list items. Quick 2nd; Res. 26-15 is adopted 4-0 roll call. Surfacing for the courts will be pursued next year.
- E. Thompson reviewed the public works report. He was questioned about seal coat on the 6th St/2nd Ave NW project. This will not happen until next season due to staff shortage and the contractor being significantly behind schedule due to rain.
- Mayor Pfantz introduced John Ellis as State Center's new public works director. He will begin work August 25th.
- Keilly reviewed future project plans for the city.
- Darrow moved to adopt Res. 26-11 approving the WRH Change Order 1 for the Lagoon Lift Station project. There is no change in cost of the project, only time extensions due to material delays. Grant 2nd; Res. 26-11 is adopted 4-0 roll call.

- Quick moved to adopt Res. 26-12 approving payment of Pay App #3 to WRH in amount of \$159,125.00 for the Lift Station Project. Grant 2nd; Res. 26-12 is adopted 4-0 roll call.
- Quick moved to adopt Res. 26-13 approving the agreement with BioCleaner for lagoon sludge expecting to reduce the cost of expected sludge removal costs and possibly treatment improvement costs. Grant 2nd; Res. 26-13 is adopted 4-0 roll call.
- Chief Thomas gave a police department update. He asked if council had interest in establishing a vacant house registry. The topic will be added to the Sept. 19th agenda.
- Shaffar moved to adopt Res. 26-14 to prepare to convey the Washington Township School House No. 6 to the State Center Development Assn. and to set a public hearing for Sept. 19, 2025, at 5:30 p.m. at City Hall for that purpose. Grant 2nd. Mayor Pfantz explained that the property was intended to be conveyed to the SCDA when purchased. Res. 26-14 is adopted 4-0 roll call.
- Motion by Grant to adjourn at 6:20 p.m. Hearing no objections, Mayor Pfantz closed the meeting.

CLAIMS APPROVED 08.19.25

VENDER	DESCRIPTION	AMOUNT
AIRGAS	CYLINDER RENTAL	108.34
ALLIANT	NATURAL GAS	546.89
ARNOLD MOTOR	VEHICLE MAINTENANCE	69.99
AT&T MOBILITY	SCPD WIRELESS	335.85
BDH TECHNOLOGY	QRTLY MONITORING	1,020.00
BORDER STATES	DISTRIBUTION MATERIAL	2,316.25
BRICK GENTRY P.C.	LEGAL FEES	440.00
CENTRAL IA DISTRIBUTING	JANITORIAL SUPPLY	127.00
CSB VISA	OFFICE SUPPLY	1,705.42
CORE & MAIN	TESTING SUPPLIES/COVER	1,572.77
CLAYTON CORY	REIMB HALF TRAINING	849.50
CREATIVE PROD SOURCING	SRO SUPPLY	745.80
FLETCHER-REINHARDT	DISTRIBUTION MATERIAL	1,119.24
GARRATT CALLAHAN	ENGINE REPAIR	4,052.16
HAWKINS	TREATMENT CHEMICALS	2,152.56
HEIMAN FIRE EQUIPMENT	VERSAX PUMP	3,394.79
HOMETOWN FOODS	LAB SUPPLY	2.99
I&S GROUP INC	ENGINEERING SERVICES	6,670.00
IAMU	REBATE PROGRAM	70.00
IEMSA	ANNUAL DUES	200.00
IOWA ONE CALL	LOCATES	137.70
JOHN DEERE FINANCIAL	VEHICLE MAINTENANCE	25.49
BECKY KIELLY	JANITORIAL	275.00
MENARDS-AMES	DEHUMIDIFIER/SUPPLY	63.12
MENARDS-MTOWN	BLDG MAINT/SUPPLIES	462.77
MICROBAC LABS	TESTING	1,665.50
MID-IOWA ENTERPRISE	PUBLICATIONS	195.22
MIKE WALTON	WINDOW CLEANING	55.00
NEW CENTURY FS	FUEL CHARGES	1,680.71
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,194.90
POSTMASTER	UB POSTAGE	960.00

PRAIRIE WASTE	GARBAGE SERVICES	380.68
PROCTOR CORPORATION	AIR CONDITIONER REPAIR	2,182.80
RACOM CORPORATION	OPERATING SUPPLY	89.00
RANDY'S PEST CONTRL	PEST CONTROL	185.00
SECRETARY OF STATE	NOTARY RENEW-WELLS	30.00
SKARSHAUG TESTING LAB	MINOR EQUIPMENT	97.50
USS POLARIS LLC	POLARIS MAINT/REPAIR	109.99
US CELLULAR	FIRE/EMS CELL	110.43
US CELLULAR	PHONE/IPAD CHARGES	443.58
VESSCO INC	TANK REPLACEMENT	350.00
JOEL WESTENDORF	SRO CONF REIMBURSE	1,167.35
WHEELER WORLD INC	ENGINE REPAIR	2,839.30
Z LINE LTD	MOWER REPAIR	2,237.98
CITY SUB-TOTAL		44,438.57
PAYROLL	07.18.25	31,111.56
PAYROLL-LIFEGUARD	07.25.25	167.93
PAYROLL	08.01.25	37,389.94
PAYROLL-THOMPSON	08.11.25 BACKPAY	1,927.53
PAYROLL	08.15.25	32,736.97
2024 KAUFFMAN AWARD	PICKLEBALL COURT	8,500.00
2025 KAUFFMAN AWARD	PICKLEBALL /ROSE FEST	16,794.84
IDR	SALES/USE TAX	5,296.83
IDR	WET	2,451.94
E. RITLAND	DEPOSIT RETURN	105.01
RPGI	PURCHASED POWER	123,691.93
ADVANTAGE ADMIN	MONTHLY FEE	47.25
PSN	MONTHLY FEE	84.90
CASEY'S	PD FUEL	246.55
MID-CYCLE SUBTOTAL		260,533.18
TOTAL CONSENT		304,991.75
TOTAL CONSENT BY FUND		
GENERAL		40,933.92
ROAD USE		10,363.73
KAUFFMAN		25,294.84
WATER UTILITY		19,438.81
SEWER UTILITY		13,282.74
LAGOON PRJ		6,670.00
ELECTRIC UTILITY		188,152.02
STORM SEWER		855.69
TOTAL		304,991.75
JULY 2025 REVENUE		
GENERAL		95,969.21
ROAD USE		15,445.90
E'EE BENEFIT		1,666.72
LOST		19,213.73
DEBT SERVICE LEVY		2,114.18
KAUFFMAN		516.76
WATER UTILITY		38,040.35
WATER IMPRV		4,999.79
SANITARY UTILITY		31,269.75

SANITARY IMPRV	9,520.70
ELECTRIC UTILITY	188,973.21
STORM SEWER	5,659.47
	413,389.77

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk